

WOOLMER GREEN PARISH COUNCIL

Minutes of meeting held 4 October 2016

Present: Cllrs A Gribble (Chairman), P Corke (Vice Chairman), S Hall, J Hawkins, G Pinney.

In attendance: Mrs J. Pearce (Clerk).

6.1 To receive apologies for absence: Cllr G Pinney will arrive late due to work commitments.

6.2 To consider requests for dispensation and pecuniary & other interests on items on the agenda: None.

6.3 To receive petitions, comments and questions from the public: None.

6.4 To approve minutes of the Council Meeting on 13 September: Resolved: The minutes of the 13 September Meeting were approved and signed by the Chairman as a correct record.

6.5 To receive reports on meetings attended by Councillors: Cllrs Hall, Hawkins & White attended the September Market. Cllr Hall attended the October Cllrs Surgery. Cllr Gribble attended a Local Plan drop in session. Cllrs Gribble, Corke, Hall, Hawkins & White met with the owner of the Green Belt site that is included in the draft Local Plan.

The Clerk attended the Clerks meeting with WHBC Planning and notes of the meeting had been circulated. Discussions included the Local Plan, town/parish visions for their area, section 106, local lists & permitted development rights.

6.6 To receive correspondence: The Council received: Notification that the interest rate on the PC savings account has been reduced to 0%. Information on the re-branding of Affinity Water to Affinity Water for Business and that Thames Water will bill for sewerage separately from October 2016. HCC Transport Data & Casualty Facts. A letter complaining that the halls outside lights are not working. A letter from a hirer about her event and complaining the oven was not working properly. The Council agreed to give the hirer a 50% refund.

Cllr Pinney joined the meeting.

6.7 Planning: (Cllr Corke)

- a) 6/2016/1872/HOUSE 19 Oak Road, Erection of a two storey rear extension following removal of existing conservatory: No objection.
- b) 6/2016/1835/LAWP 83 Carvers Croft, Certificate of lawfulness for garage conversion: No objection.
- c) 6/2016/1644/LAWE 22a London Road: No decision to report.
- d) 6/2016/1554/HOUSE 20 Broadfield Road: Application refused.
- e) 6/2015/1972/COND, The Fox, 21 New Road, Update on condition 3(landscaping), condition 4 (highways report): Enforcement are not aware that the highways condition has been discharged but will contact Highways. They have advised the developer of the situation with the highways condition and that the landscape scheme has not been implemented. If no response is received by Friday 7th October enforcement action will be taken.
- g) To consider a response to the Draft Local Plan consultation: The PC's response is complete and will be submitted after the public meeting. Resolved: To approve the prepared response to the draft Local Plan.

6.8 Hall & Grounds: (Cllrs Corke & Hawkins)

- a) To receive a report on hall windows: Awaiting quotes to replace the windows.
- b) To consider quote to repair hall door: A quote has been received for £340. A further quote will be obtained and if cheaper will be accepted. Otherwise the PC agreed to accept the current quote. Resolved: To accept quote of £340 or less to repair the door. **Action: Cllr Pinney & Clerk.**
- c) To review re-launch of Badminton Smash Up: Six children have come forward and once WHSPAA have arranged for an activator to take the sessions badminton will be resumed.
- d) To consider introducing reduced hire rates for residents: Resolved: To offer 10% discount to residents that hire the hall from 1st January but keep it under review.
- e) To receive a report on the weekly playground inspection: The replacement bolt for the basket swing has been received. There has been an attempt to cut through the rope on the basket swing but this has caused insignificant damage. The playgrounds have been inspected each weekend and are satisfactory.
- f) To review progress of installing the bench: Waiting for the donation of £150 from Dignity funerals before ordering the benches.
- g) To review progress of grant application to fund moving the basketball net: An application has been submitted to Stevenage Community Trust and it will be determined on 11 October.

6.9 Finance: (Cllr Hall)

- a) To receive and approve the payments and accounts for September: Resolved: To approve payments and accounts for September.
- b) To approve the conclusion of the audit: Resolved: To approve conclusion of audit.

d) To review progress of insurance claim for torn wedding dress: The hirer has made a claim through the PC insurance and they will be required to prove the PC has been negligent. Following the insurers discussions with the hirer they have decided to send an evaluator to meet them along with the Clerk and the caretaker.

6.10 Environment (Cllr White) & Transport: (Cllr Gribble)

a) To receive a report on PPP work for 2016: All work for 2016 is complete.

b) To review progress of trees requiring a TPO: No progress to report.

c) To discuss highways matters: Cllr Richard Smith has reminded the PC that any large developments in Woolmer Green resulting from the Local Plan would be an opportunity to request s106 contributions for road improvements and suggested pelican crossings.

d) To consider a response to the HCC Herts Transport Vision 2050 consultation: Deferred until next meeting.

6.11 To consider a response to 2017/18 Local Government Finance Settlement consultation: The PC agreed that automatic referendums for small parish councils would be disproportionate. Resolved: To approve the prepared response. **Action: Clerk.**

6.12 To discuss details of a public meeting on the Local Plan: Cllrs finalised the details of the meeting.

6.13 To receive announcements. *(for information only)*:

a) There will be planning training at WHBC on Thursday 24 November at 7.30pm.

b) The Highways Liaison Meeting is on Monday 10th October at 7.30pm.

6.14 The next Parish Meeting will be held on Tuesday 8th November at 7.30pm.

JRP 5.10.16

Signed: _____
Chairman.

Date: _____